

# STAFF VACANCY

## 1X PART TIME CUSTOMER SERVICE OPERATIVES

### BIRMINGHAM CUSTOMER SERVICE CENTRE

You will be responsible for receiving telephone requests from passengers and to make outgoing calls to ensure the vehicles are being fully utilised and that the passenger's needs are being met. You will deal with all calls in a polite and courteous manner ensuring that passengers receive the highest level of Customer Service. As instructed by your Team Leaders you will promote any existing or new destination to the passengers. You will be required to have a flexible attitude to meet the needs of the passengers at all times.

Applicants must have excellent communication skills, be customer focused and have a flexible approach. It would be good if had good Coventry knowledge.

Hours of work are: 16.25 hours per week working on a shift roster basis, Monday to Saturday (working five over six).

If you are interested, please send your CV to: Stephen Simcox, District Manager, 80 Park Road, Aston, Birmingham, B6 5PL

**Please note all ATG premises are smoke free. Smoking is not permitted.**

ATG is an equal opportunities employer  
(Registered Charity No: 700370)